



**Kinspire**

**Privacy Policy**

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## **Privacy Policy**

Kinspire is committed to protecting your privacy. This privacy policy outlines how we collect, use, disclose, and protect your personal information.

### **Collection of Information**

We collect personal information that is necessary for providing our speech-language pathology services, such as your contact details, health information, and any other relevant data needed for assessment, treatment, and administrative purposes.

### **How We Use Your Information**

Your personal information is used to provide quality assessment, therapy, and related services. It may also be used for billing, insurance claims, and communication about appointments. With your consent, we may share relevant information with other professionals involved in your care, such as your doctor or teacher.

### **How We Protect Your Information**

We take all reasonable steps to ensure that your personal information is kept secure. Access to client files is restricted to authorized staff only. We store all information in a secure manner and maintain confidentiality in accordance with privacy laws.

### **Accessing Your Information**

You have the right to access and correct any personal information we hold about you. If you believe any of your information is inaccurate or incomplete, please let us know, and we will make the necessary corrections.

### **Disclosure of Your Information**

We will not disclose your personal information to any thirdparty without your consent, except where required by law or to ensure the quality of care.

### **Data Retention**

We will retain your information for as long as it is necessary to fulfill the purpose for which it was collected or as required by law. After this period, we will securely dispose of your personal information.

### **Contact Us**

If you have any questions or concerns about this policy or wish to access or correct your personal information, please contact us:

Email: [hello@kinspire.com.au](mailto:hello@kinspire.com.au)

Phone: **1800 178 052**

ABN: **29 682 038 553**